# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 30th April** in the **Booth Hall** at **7.15pm**

*Amanda Broadhurst*
**Mrs A Broadhurst**
**Parish Clerk**

**There will be Public Discussion at the end of the meeting, if time allows. Residents will have the opportunity to speak with Councillors during the Annual Parish Meeting, which will commence at 8pm.**

## AGENDA

1. **Present**
2. **Apologies** – *To receive and accept apologies for absence*
   *Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.*
3. **Minutes of Full Council Meeting held on 26th March 2025** – *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record.*
4. **Declaration of Interests** – To receive any declarations
   *Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.*
   - Changes to the Register of Interests
   - Declarations of Pecuniary Interest
   - Requests for Dispensation
5. **Planning**

**5.1 Planning Decisions – Outstanding with MBC**

24/500007/FULL – Mount Farm, Greenway Forstal
Demolition of 5no. Existing commercial buildings (referred to in the submitted details as buildings 02-06), erection of 2no. single storey buildings for use as a winery and a vistors centre, and part demolition, conversion and extension of the existing dwelling (building 01) to form a 19no. bedroom hotel, with associated parking, landscaping and widening of the existing agricultural access between Forstal Land and Ashford Road in connection with providing access to the proposed development
*HPC Recommendation:* ***No Objection***

24/500239/FULL – School House, Ashford Road
Erection of 4no. semi-detached dwellings with associated access and parking
*HPC Recommendation:* ***No Objection***

25-500953/FULL – Gaskin Valley Farm, Fairbourne Heath
Erection of a permanent agricultural workers dwelling with associated parking and access. (Resubmission of 24/503013/FULL)
*HPC Recommendation:* ***Refusal***

25/501095/FULL – 5 Alexander Road
Erection of single storey side and rear extension to dwelling and a connecting side extension to existing garden storage building to form an additional bedroom and ensuite extension to dwelling
*HPC Recommendation:* ***Approval***

25/501113/FULL – The Court Yard, Ashford Road
Garage conversion into a habitable space including an additional bay window to front elevation and changing to existing fenestrations
*HPC Recommendation:* ***Approval***

**5.2 Planning Decisions – Applications Approved**

25/500506/TPOA – Maple Tree House, Ashford Road
TPO application to reduce one Mature Maple (T1) to a height of 15m and spread of: North 4.5m, East 4m, South 6m and West 2.5m

5.3 **Planning Decisions – Applications Refused**

25/500032/FULL – Fairbourne Manor Stables, Fairbourne Lane
Erection of barn to accommodate 5(no) stables and 2(no) tack rooms, with ancillary storage facilities

5.4 **Other Planning Matters**

6. **Environmental**

6.1 **Other Environmental Matters**

- **Gate behind the Medical Centre** – *Clerk*
- **Saxon Place Play Area** – *Clerk*
- **Proposed Diversion of Public Footpath KH268** - *Clerk*

7. **Finance**
(To follow)

7.1 **Annual Return of Accounts and Audit 2024/2025 – To approve**

7.1.1 Annual Accounts for 2024/2025
7.1.2 Internal Audit Report & Recommendations
7.1.3 Annual Governance Statement 2024/2025
7.1.4 Accounting Statement 2024/2025
7.1.5 Date of Public Inspection
7.2 To Approve the Income and Expenditure spreadsheets
7.3 To Approve the Minutes of the F&GP Meeting held 17th April 2025
7.4 To Approve the Recommendations from the Meeting
7.5 **Other Financial Matters**

8. **Highway Matters** (To receive a report) – *Highways Group*
9. **VE Day & Big Lunch Events** (To receive any update) – *Cllr Dean*
10. **Community Emergency Plan** (To receive any update) – *Cllr Roots*
11. **Annual Subscription to KALC** (To approve the renewal) - *Clerk*
12. **To Adopt Reviewed Standing Orders** – *Clerk*
13. **June Parish Council Meeting** - *Clerk*
14. **Future Events** (To note)
15. **Items for Future Consideration** *(Completed form to be submitted to Clerk prior to meeting)*
16. **Date of Next Meeting** – **Wednesday 28th May 2025** at **7.30pm** in the **Booth Hall**