

# Harrietsham Parish Council

Minutes of the Parish Council Meeting held on Wednesday 2<sup>nd</sup> July 2025 at 7.30pm  
in the Booth Hall

Cllr Powell welcomed all present to the meeting.

## Public Discussion

A resident raised the following matters:

- A convex traffic mirror is required on Church Lane to assist drivers pulling out of St Welcomes Way. ACTION: Clerk
- Requested that a 20mph speed limit be introduced in Church Lane. The Clerk stated that this would need to be an agenda item for the Parish Council to discuss further. ACTION: Clerk
- The footpath between St Welcomes Way and Church Lane is overgrown. The Clerk confirmed that this issues has already been reported to KCC Highways.

## **Present**

Cllr E Powell, Cllr J Sams, Cllr C Roots, Cllr S Brown, Cllr R Dayes, Cllr G Dean, Cllr S Donley, RFO/Amenity Manager Mr M Cuerden and Parish Clerk Mrs A Broadhurst  
1 Member of Public

### **1 Apologies for absence**

Apologies were accepted from Cllr T Sams, Cllr S Luck, Cllr Griffiths and County Cllr S Emberson.

### **2 Minutes of the last meeting**

Parish Council Meeting 28<sup>th</sup> May 2025: The minutes were proposed as accurate by Cllr Dean, seconded by Cllr J Sams; with all in favour.

### **3 Disclosures and confidential items**

Changes to the Register of Interests

There were no changes to the register.

Declarations of Pecuniary Interests

There were no declarations of interest.

Requests for Dispensation

No requests were submitted.

### **4 Items to be taken in Closed Session**

There were no confidential items on the agenda.

### **5 Planning**

5.1 The outstanding planning applications were noted.

5.2 The approved applications were noted.

#### **5.3 Other Planning Matters**

No further matters to discuss.

### **6 Environmental**

#### **6.1 Other Environmental Matters**

- Saxon Place Play Area: The Clerk reported that she had sought quotes for the annual safety inspection for the newly acquired play area. The Saxon Place Management Company's contractor had quoted £210 (+vat) and our current provider, The Play Inspection Co, had quoted £110 (+vat). The 2026 inspection had subsequently been arranged with our current contractor for completion in March, to keep in line with the previous company's timetable. The Clerk then informed all present that the first quarterly inspection had been completed by SafePlay and they had reported that the damaged floor matting was a medium risk item. This had been evident when the Clerk visited, following it being transferred to the Parish Council. SafePlay had quoted £153 (+vat) to replace 3 mats and all Councillors were in agreement that this should be completed as soon as possible. ACTION: Clerk

- The Clerk then reported that the Parish Warden had received a call from a contractor working at The Rectory requesting permission to reduce the height of the conifers on the Glebe Field. It was noted that this could kill the trees, however they would then replace them with a more suitable species of tree. After brief discussion Councillors agreed that permission would not be given for this work to be completed. The Clerk did ask whether Councillors would agree to her contacting Tree Ventures to inspect the trees to ensure that they are currently in good health and Councillors agreed to this. It was then also agreed that the Environmental Committee would discuss whether any other trees on land owned by the Parish Council should be regularly inspected (as happens with Woodlands Walk). **ACTION: Clerk & Environment Cttee**

## **7 Finances**

**7.1** Income and Expenditure spreadsheets: The finance sheets were proposed as accurate by Cllr Roots, seconded by Cllr J Sams; with all in favour.

### **7.2** Other Financial Matters

There were no items for discussion.

## **8 Highways**

There was no monthly report from the Highways group.

Cllr Roots gave an update on Speedwatch and it was noted that the number of drivers caught speeding along the A20 has risen dramatically. In two recent sessions 21 had been recorded at North Down House and 17 at Willow Close. At a recent Speedwatch meeting a KCC representative had highlighted data which could be requested showing crash data for the village, however, once received, it was noted that this was information from 2022-2023.

## **9 Big Lunch Event**

Cllr Dean reported that the event had been very successful, even with the dog competition having to be cancelled due to the heat. There had been a huge amount of raffle prizes donated by local businesses and residents.

## **10 Community Emergency Plan**

Cllr Roots reported there the next meeting had been rescheduled for the 29<sup>th</sup> July.

## **11 Goal Post for the Glebe Field**

Following the positive feedback last year regarding the temporary goal post purchased for the Glebe Field, it was proposed by Cllr Powell to purchase another at a cost of £109.16 (+vat), seconded by Cllr Dean; with all in favour. It was noted that this will be in place before the school summer break.

**ACTION: Clerk**

## **12 Weald of Kent Rotary Club's Old Bike & Tool Collection Request**

The Clerk reported that a request had been circulated from the Weald of Kent Rotary Club asking if the Parish Council would support them collecting residents' old bikes and tools to be refurbished and shipped out to developing countries to help transform lives. All Councillors agreed and suggested that the village hall car park would be the safest location. The Clerk will respond, copying in the Booking Clerk, so that a mutually convenient time can be found. Once the date is known, it can be advertised on social media.

**ACTION: Clerk**

## **13 Future Events**

9<sup>th</sup> August - Bingo Night (Friends of St Johns)

27<sup>th</sup> September - The Invicta Concert Band

18<sup>th</sup> October - Bingo Night (Friends of St Johns)

1<sup>st</sup> Tuesday of the month - Games Afternoon (2-4pm) Church Room

## **14 Items for Future Consideration**

- Speedwatch becoming a Parish Council activity - *Cllr Roots*
- Resident's request for 20mph speed limit in Church Lane - *Clerk*

## **15 Date of Next Meeting - Wednesday 30<sup>th</sup> July 2025 at 7.30pm in the Booth Hall**

*With no further matters to discuss the meeting was closed at 8.13pm.*