HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 30th July 2025** in the **Booth Hall** at **7.30pm**

Amanda Broadhurst
Mrs A Broadhurst
Parish Clerk

Public Discussion
Public Discussion, for a maximum of 15 minutes, is at the discretion of the Chair. In accordance with Standing Order 3, Parishioners may address the meeting with regard to an item on the Agenda (time limited to 5 minutes per person). A question shall not require a response at the meeting, nor start a debate.

AGENDA

1. **Apologies** – *To receive and accept apologies for absence*
   Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.

2. **Minutes of Full Council Meeting held on 2nd July 2025** – *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record.*

3. **Declaration of Interests**
   Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.
   - Changes to the Register of Interests
   - Declarations of Pecuniary Interest
   - Requests for Dispensation

4. **Items to be taken in Closed Session**
   To determine if any items on the Agenda should be taken with the public exclusion of the Press and Public: To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2), and by reason of the confidential nature of the business, the Press and Public shall be excluded from the meeting.
   - Agenda Item 6.3 - Other Environmental Matters: Glebe Field Trees

5. **Planning**

5.1 Planning Decisions – Outstanding with MBC

24/500007/FULL – Mount Farm, Greenway Forstal
Demolition of 5no. Existing commercial buildings (referred to in the submitted details as buildings 02-06), erection of 2no. single storey buildings for use as a winery and a vistors centre, and part demolition, conversion and extension of the existing dwelling (building 01) to form a 19no. bedroom hotel, with associated parking, landscaping and widening of the existing agricultural access between Forstal Land and Ashford Road in connection with providing access to the proposed development
HPC Recommendation: ***No Objection***

24/500239/FULL – School House, Ashford Road
Erection of 4no. semi-detached dwellings with associated access and parking
HPC Recommendation: ***No Objection***

25/501598/FULL – Land to the North of Pilgrims Towers at Stede Hill
Change of use of land for siting of 5(no.) mobile shepherd's huts for use as holiday lets including provision of 5(no.) parking spaces, associated hardstanding and landscaping
HPC Recommendation: ***Refusal***

25/501747/REM – The Rectory, Church Road
Section 73 – Application for minor amendment to approved plans condition 1 (to allow changes to the layout, roof and elevations of all five units, including erection of a two storey side extension to the existing dwelling (unit 3) and the change of units 1 and 2 from semi-detached to detached dwellings) pursuant to 23/504725/REM for – Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale being sought) for the retention of existing dwelling and erection of 4no. dwellings with associated refuse and cycle storage, parking and landscaping and biodiversity enhancements, pursuant to Outline application 21/505816/OUT allowed on appeal.
HPC Recommendation: ***No Comment***

25/501933/FULL – Land South of Ashford Road
Residential development comprising 42 residential units of 2 and 2.5 storeys height (40% affordable), with associated access, parking, cycle storage, refuse storage and landscaping (resubmission following 21/506821/FULL and dismissed appeal APP/U2235/W/23/3316703).
HPC Recommendation: ***Refusal***
25/502121/FULL – 1 Northdowns View
Erection of outbuilding in rear garden land
HPC Recommendation: ***No Objection***
25/502430/FULL – 45 Chippendayle Drive
Conversion of existing loft including 4no. rooflights and erection of 1no. rear dormer
HPC Recommendation: ***No Objection***
25/502586/FULL – Fairbourne Court, Fairbourne Lane
Removal of Kent peg tiles, relaying tiles, restoring guttering, downpipes and brackets, replacement roof light, insertion of 3no. conservation roof lights, restoration of existing dormers with new casements and replacement of central lead gulley and chimney flashing
HPC Recommendation: ***No Objection***
25/502587/LBC – Fairbourne Court, Fairbourne Lane
Listed Buildings Consent for removal of Kent peg tiles, relaying tiles, restoring guttering, downpipes and brackets, replacement roof light, insertion of 3no. conservation roof lights, restoration of existing dormers with new casements and replacement of central lead gulley and chimney flashing
HPC Recommendation: ***No Objection***
25/502794/TPOA – Colesdane, Stede Hill
TPO application to remove twenty three Ash trees; remove rotten limb from one Sycamore; crown raise one Redwood to 3m
HPC Recommendation: ***No Objection***

5.2 Other Planning Matters

6. Environmental
6.1 Minutes of the Environmental Meeting held 14th July 2025 (*To consider and approve*)
6.2 Recommendations from the Meeting:
- Saxon Place Play Area Bin (To discuss further) – *Clerk*
- West Street Green Tree Survey (To receive an update) - *Clerk*

6.3 Other Environmental Matters
- Medical Centre Hedge (To receive an update) – *Clerk*
- Glebe Field Trees (To discuss) - *Clerk*

7. Finance
7.1 To Approve the Income and Expenditure spreadsheets
7.2 Minutes of the F&GP Meeting held 10th July 2025 (*To consider and approve*)
7.3 Recommendations from the Meeting:
- To approve the reviewed documents:
  - Financial Regulations
  - Risk Assessments
  - Investment Policy
- Confirmation of Delegated Powers to RFO to arrange previously agreed grant payments to the Village Hall Trust as required.
- To approve a grant requested by the Church of £5,000 towards the cost of the boundary wall repair

7.4 Other Financial Matters

8. **Highway Matters** (To receive a report) – *Highways Group*
- Resident's Request for a 20mph Speed Limit in Church Lane (To consider) - *Clerk*

9. **Community Emergency Plan** (To receive any update) – *Cllr Roots*
10. **IT and Email Policy** (To approve) – *Clerk*
11. **Speedwatch Becoming a Parish Council Scheme** (To consider) – *Cllr Roots*
12. **Santa's Grotto(To discuss) –** *Cllr Griffiths*
13. **Future Events** (To note)
14. **Items for Future Consideration** *(Completed form to be submitted to Clerk prior to meeting)*
15. **Date of Next Meeting** – **Wednesday 24th September 2025** at **7.30pm** in the **Booth Hall**