HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 29th April 2026** in the **Booth Hall** at **7.15pm**. **Members are summoned to attend.**

Amanda Broadhurst
Mrs A Broadhurst PSLCC
Parish Clerk

There will be Public Discussion at the end of the meeting, if time allows. Residents will have the opportunity to speak with Councillors during the Annual Parish Meeting which will commence at 8.00pm.

AGENDA

1. **Apologies** – *To receive and accept apologies for absence*
   Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.

   Borough Cllrs C Houlihan, S Povey and M Nedelcheva

2. **Minutes of Full Council Meeting held on 25th March 2026** – *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record.*

3. **Declaration of Interests**
   Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.
   - Changes to the Register of Interests
   - Declarations of Pecuniary Interest
   - Requests for Dispensation

4. **Items to be taken in Closed Session**
   To determine if any items on the Agenda should be taken with the public exclusion of the Press and Public: To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2), and by reason of the confidential nature of the business, the Press and Public shall be excluded from the meeting.
   - Agenda Item 15 – Staffing Matters

5. **Planning**

5.1 Planning Decisions – Outstanding with MBC

24/500007/FULL – Mount Farm, Greenway Forstal
Demolition of 5no. Existing commercial buildings (referred to in the submitted details as buildings 02-06), erection of 2no. single storey buildings for use as a winery and a vistors centre, and part demolition, conversion and extension of the existing dwelling (building 01) to form a 19no. bedroom hotel, with associated parking, landscaping and widening of the existing agricultural access between Forstal Land and Ashford Road in connection with providing access to the proposed development
HPC Recommendation: ***No Objection***

25/503929/OUT – Land North of West Street
Outline application (with all matters reserved except access) for erection of up to 50 dwellings, including access formed from West Street, parking, associated infrustructure and landscaping.
HPC Recommendation: ***Refusal***

26/500884/FULL – Glebe Medical Centre, Church Road
Installation of Pharmabox and associated works including lighting, CCTV and new hardstanding
HPC Recommendation: ***Parish Council is Applicant; letter sent supporting the Surgery***

26/501299/FULL – 5 Northdowns View
Garage conversion, erection of a single storey rear extension and changes to fenestration
HPC Recommendation: ***Currently with Planning Committee***

5.2 Other Planning Matters

6. **Environmental**

6.1 Other Environmental Matters

7. **Finance**

7.1 Annual Return of Accounts 2025/2026

7.1.1 Annual Accounts 2025/2026

7.1.2 Internal Audit Report & Recommendations (To note)

7.1.3 Annual Governance Statement 2025/2026 (To approve)

7.1.4 Accounting Statement 2025/2026 (To approve)

7.1.5 Date of Public Inspection (To note)

7.2 To Approve the Income and Expenditure spreadsheets

7.3 Minutes of the F&GP Meeting held 23rd April 2026 *(To consider & approve)*

7.4 Recommendations from the F&GP Committee

7.5 **Other Financial Matters**

8. **Highway Matters** (To receive a report) – *Highways Group*

9. **Velux Windows in Medical Centre (to discuss) -** *Clerk*

10. **Big Lunch** – *Cllr Dean*

11. **Annual Subscription to KALC** (To approve the renewal) - *Clerk*

12. **Future Events** (To note)

13. **Items for Future Consideration** *(Completed form to be submitted to Clerk prior to meeting)*

14. **Date of Next Meeting** – **Wednesday 27th May 2026** at **7.30pm** in the **Booth Hall**.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2), and by reason of the confidential nature of the business, the Press and Public shall be excluded from the meeting for the following Agenda Items.

15. **Staffing Matters**

- **Amenity Manager Vacancy** – *Clerk*